

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS REGULAR (BUSINESS) MEETING
Wednesday, April 29, 2020
5:00 P.M. (Teleconference)**

EXECUTIVE SESSION ANNOUNCEMENT:

No Executive Session

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; Jessica Walker, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: Mr. Friend

VISITORS:

Robert Bradford of 619 McClane Farm Road

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to acknowledge the receipt and review of the Letter of Map Amendment (LOMA) for 50 Rockwood Drive, also known as Washington County Parcel ID 170-017-03-00-0006-00, and authorize signatures for the Community Acknowledgement Form as recommended by the Township Engineer in her letter dated April 21, 2020. All Supervisors voted yes. The motion carried. 2-0

APPROVAL OF MINUTES – A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the minutes of the March 10, 2020 regular meeting and the March 24, 2020 teleconference meeting as presented. All Supervisors voted yes. The motion carried. 2-0

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report
Mrs. Kolovich- No report
Mr. Kiehl – No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve partial payment No.2 (FINAL) to Bronder Technical Services, Inc. in the amount of \$3,518.78 for the Racetrack Road intersection improvement Green Light Go Grant project as recommended by the Township Engineer in his letter dated April 14, 2020. All Supervisors voted yes. The motion carried. 2-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to extend the Chartiers Township Declaration of Emergency previously adopted on March 26,

2020 to May 31, 2020 and adopt Resolution R-6-2020 accordingly in accordance with Pennsylvania State of Emergency. All Supervisors voted yes. The motion carried.2-0

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to table action until the next meeting the following refunds for Community Center Rentals given the state of emergency, as it is a deviation from Center Policy.

- William Kiehl - \$300.00
- Lisa Wheeler - \$ 200.00

All Supervisors voted yes. The motion carried 2 -0

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to adopt a Proclamation recognizing community donations during the COVID-19 Pandemic State of Emergency and formally thanking donors for their generosity, specifically:

Accutrex
Chad Newman of Newman Tree Service
Cindy West
Clark Adams Family
Dan A. Billman, P.G. / C.P.G.
Gia Makripodis, O'Hara Gia's Hair Salon
Jim and Dorothy Moore
Jo Jo's Hug Project
John Kelvington
Judy San Augstin
Legacy Baptist Church
Mary Adams, Western Area Vo-Tech
Miraculous Medal Church
Mr. & Mrs. Scott Moore
Order of Eastern Star, Chartiers Chapter
R&M Grinding
RJ Steele
Rob Andy
Scott Gunn, West Mifflin Auto Collision
Senior Life
Shawn Deems, EQT
Tony Buccilli, Wild Things
Vicky Tabor
Wendy Engle, Helping Angel Quilters

All Supervisors voted yes. The motion carried 2 -0

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to extend the discount and face period for 2020 real estate taxes given the COVID 19 State of Emergency and adopt Resolution R-7-2020 accordingly All Supervisors voted yes. The motion carried 2-0

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to adopt a Proclamation to recognize National Police Week 2020 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while

protecting our communities and safeguarding our democracy, especially in this state of emergency and declare that May 10-16, 2020 as National Police Week in Chartiers Township. All Supervisors voted yes. The motion carried 2-0

4. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve the quote from Rhodes Carpet for carpeting dated April 20, 2020 in the Police Department office in an amount up to \$1,621.95 as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 2-0
5. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices incurred between the April 29, 2020 meeting and the May 12, 2020 meeting given the current staffing levels to process invoices in this State of Emergency. All Supervisors voted yes. The motion carried 2-0

DISCUSSION ITEMS:

1. McClane Farm Road Stormwater Grant – The Township Engineer stated the project is out to bid per advertisement.. A pre-bid conference is scheduled for May 7, 2020 and the bid opening on May 19, 2020. The award will be made at the May 26, 2020 meeting with potential start on the project in July.
2. 2019 Road Program: 85 Ryburn Road Restoration Work – Mrs. Noble will schedule a meeting for next week to clarify the scope of work and exact restoration work to be completed. Documentation of the existing condition of the impacted property and of the specific proposed work is to be reviewed and signed by Mr. Ryburn as well as initialing the before and after photos.
3. 2020 Road Program – The program is in contract execution phase and on hearing back from the contractors Gateway will host a pre- construction teleconference.
4. PennVEST Loan Deferral – The request must be completed by May 15, 2020.
 - a. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to request a deferment of the Midland Sewer Fund PennVEST loan payments for three (3) months, beginning June 1, 2020 due to the COVID-19 emergency and economic impact. All Supervisors voted yes. The motion carried. 2-0
 - b. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to request a deferment of the McClane Farm Sewer Fund beginning June 1, 2020 due to the COVID-19 emergency and economic impact. All Supervisors voted yes. The motion carried. 2-0
5. Barnickel and Country Club Intersection Review Request – Gateway will provide recommendations and options based on safety, site-distance and other pertinent factors.
6. Burning Ban Request – Burning remains as is with the designated hours for as in effect in the Township.

7. Urban County Community Development Program – The County Redevelopment Authority recommended no action.
8. Community Day – holding per government restrictions due to the COVID-19 emergency status.
9. Summer Playground – no additional information as pertains to child/staff ratios and numbers according to the government restrictions. The Township Manager and Parks & Recreation Director will meet and review for the next meeting.
10. Summer Laborers – Mr. Jeffries reported that the current status is satisfactory and will provide updated status at the next meeting.
11. Governor's Order on Outdoor Activities / Recreation – Awaiting more details from the Governor's May 8th determination for the following :
 - a. Restrooms / Porta Johns
 - b. Pavilions
 - i. Reducing Occupancy
 - ii. Cleaning
 - c. Playgrounds
 - d. Basketball Hoops
12. Meetings –May 12, 2020 meeting format will be determined for remote vs. adjusted physical set-up for potential in person meeting per state guidelines.
13. Operations – Continuing with mix of employees on site and work from home status while still under the current state emergency restrictions.
14. Municipal Option – Mrs. Noble is investigating the details and impending options for the ability to make payments via credit card at no transaction costs to the Township. More information will be forthcoming for the Board's consideration.

PUBLIC COMMENT:

Robert Bradford of 619 McClane asked for clarification in the deferred Sewer payments. Mrs. Noble informed him that this will be automatic that bills will not be sent for the three month deferment. He also received confirmation that there is no Township Bulk or Electronics Recycling scheduled to date.

ADJOURNMENT:

The meeting adjourned at 5:43 P.M.

The Board adjourned at 5:44PM to executive session to discuss personnel and litigation matters.

Executive Session concluded at 5:52PM

A. William Kiehl
Secretary

Bev Small, Recording Secretary